


Approved For Release 2006/11/08 : CIA-RDP84-00780R000400290005-4

TRANSMITTAL SLIP		DATE
TO: Mr. Lloyd via <span style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></span>		12 March 1964
ROOM NO.	BUILDING	
REMARKS:		
<p>Recommend your signature.</p> <div style="text-align: center;"> RHW</div>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

GPO : 1957-O-439445 (47)

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DD / S R E G I S T R Y  
F I L E Comm 3

13 MAR 1964

MEMORANDUM FOR: Cable Secretariat

SUBJECT : Revision of Requirements

REFERENCE : CSSOP 210-140-DD/S dtd 27 Feb 63

It is requested that the reference SOP be revised as follows:

a. The statement of mission in paragraph 1 should be revised to delete the CIA Automatic Data Processing Staff and add the Office of Finance.

b. Paragraph 2(L) should be restated: "Cables involving personnel terminations; resignations; deaths; illnesses; injuries; accidents; missing in action; failure to report for duty as scheduled, and follow-up action; derelictions, or other personal difficulties occurring on or off the job; and assignments or reassignments of Chiefs and Deputy Chiefs of stations and bases."

c. Paragraph 3(B) should be revised to reflect the current organizational structure in the Clandestine Services.

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H. Gates Lloyd  
Assistant Deputy Director  
for Support

SA-DD/S:RHW:nft (12 Mar 64)

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